

How to Use Fillable Permit Applications

1. Enter all requested information on the Permit Application form.
2. **Electrical, HVAC, Plumbing and Street Opening Permits:** Print the form and mail with the permit fee indicated. Once processed, your permit can be returned to you either by e-mail or by regular mail. If you would like your permit returned by e-mail, be sure to provide your e-mail address.

Building, Driveway, Fireplace and Sign Permits: Print the form and submit with the required plans/information for your project. We will call you when your permit is processed and let you know the fee. Your permit can be picked up, and the fee paid, at our office.

VILLAGE OF SUSSEX

DEPARTMENT OF PUBLIC WORKS

N64 W23760 Main Street, Sussex, WI 53089 / (262) 246-5200 / Fax (262) 246-5222

APPLICATION FOR STREET OPENING PERMIT

Project Location _____

Owner _____

Contractor _____

Address _____

PERMIT NO. _____

Telephone _____

Telephone _____

FOR WORK BEING PERFORMED IN CONNECTION WITH: (CHECK THOSE THAT APPLY)

- | | | | |
|--------------------------------------|-----------------------------------|------------------------------------|---|
| <input type="checkbox"/> Water | <input type="checkbox"/> Gas | <input type="checkbox"/> Telephone | <input type="checkbox"/> New Construction |
| <input type="checkbox"/> Sewer | <input type="checkbox"/> Electric | <input type="checkbox"/> Cable TV | <input type="checkbox"/> Alteration or Repair |
| <input type="checkbox"/> Other _____ | | | <input type="checkbox"/> Other _____ |

This permit is granted with the understanding that the work thereon will be done in accordance with Village of Sussex ordinances and all amendments thereto and the state plumbing code.

Signature of Applicant

Date

FEEES

STREET OPENING PERMIT (31) \$ 75.00

_____ \$ _____

TOTAL \$ _____

ALL FEES ARE NON-REFUNDABLE

CONDITIONS OF APPROVAL

This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

- *Public right-of-way shall be restored to equal or better condition.*
- *Street crossing shall be by boring or jacking if surface course pavement is in place.*
- *Permit expires _____.*

Director of Public Works

Date